

The Trustees are looking to recruit to the post of  
**School Business Manager**  
SCP 36 – 39: £42,503 - £45,495 per annum  
36 hours 40 minutes per week  
Full year  
Immediate Start

Part of the New Bridge Multi Academy Trust, Spring Brook Academy caters for children and students with a range of Social, Emotional and Mental Health (SEMH) difficulties. The Academy operates on a split site basis with the KS3 provision based in Failsworth and the primary provision based in Hollins.

We now have a vacancy for an experienced and qualified School Business Manager to join our fantastic team. The successful candidate will play a significant role in leading and managing all our non-curricular support teams, setting and monitoring the budget, reviewing all our business processes as well as helping to shape the future direction of the Academy over the short and medium terms.

It is essential that candidates are fully qualified and have the experience of the same or similar role within an educational environment. The Academy is currently within the Ofsted window as well as looking at some significant re-development of its premises. Therefore, this presents an exciting and varied challenge and the ideal opportunity for someone to bring their experience, skills and knowledge into a new role.

New Bridge MAT is committed to safeguarding and promoting the welfare of children and applicants must have a commitment to safeguarding young people. This post is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service and references will be sought prior to interview.

Salary: £42,503 - £45,495 per annum per annum  
Contracted hours: 36 hours 40 minutes per week. Monday to Friday / full year  
Based: Sites within the Spring Brook Academy  
Commencing: Immediate start  
Closing Date: Friday 2<sup>nd</sup> December 2022 at 9am  
Interviews: TBC  
Further information: Jenny Dunne (Executive Head Teacher) [jdunne@newbridgegroup.org](mailto:jdunne@newbridgegroup.org)  
Completed application forms to [recruitment@newbridgegroup.org](mailto:recruitment@newbridgegroup.org)