CEO
Graham Quinn M.Ed

NEW BRIDGE MULTI ACADEMY TRUST
Roman Road
Hollinwood
Oldham
OL8 3PH

NEW BRIDGE
MULTI ACADEMY TRUST

Creating Meaningful Futures

The Trustees are looking to recruit to the post of
PREMISES MANAGER
New Bridge School, Oldham

NJC SCP points 36-39
£47,181- £50,269 (Full time, full year salary)
Pool Allowance £1541.28
36 hours 40 minutes per week/Full Year
Required as soon as possible

Lead and Shape an Outstanding Educational Estate

The Trustees of New Bridge Multi Academy Trust are seeking to appoint an experienced, motivated and highly organised Premises Manager to lead our dedicated site services teams across our thriving specialist provision.

This is an exciting opportunity to join an exceptional organisation that provides outstanding education and support for over 800 children and young people with Special Educational Needs and Disabilities (SEND) across multiple sites in Oldham.

Working across New Bridge School, New Bridge Learning Centre, New Bridge Pathways and New Bridge College, you will play a vital strategic and operational role in ensuring our buildings, grounds and facilities are safe, compliant, welcoming and maintained to the highest standards.

About Us

New Bridge School and its four sites form part of the wider New Bridge Multi Academy Trust, a highly respected specialist provision for pupils and students aged 11-19.

Our Outstanding-rated provision supports young people with a diverse range of needs, including:

- Moderate Learning Difficulties (MLD)
- Severe Learning Difficulties (SLD)
- Profound and Multiple Learning Difficulties (PMLD)
- Autism Spectrum Condition (ASC)
- Physical Disabilities
- Visual and Hearing Impairments
- Complex and Additional Needs

Every pupil has an Education, Health and Care Plan (EHCP), and we are committed to providing exceptional learning environments where all young people can thrive.

CEO
Graham Quinn M.Ed

NEW BRIDGE MULTI ACADEMY TRUST
Roman Road
Hollinwood
Oldham
OL8 3PH

NEW BRIDGE
MULTI ACADEMY TRUST

Creating Meaningful Futures

About the Role

As Premises Manager, you will provide leadership and oversight of all site management functions across our four New Bridge School sites. You will be responsible for maintaining the highest standards of:

- Health and Safety compliance
- Estates and facilities management
- Statutory compliance and record keeping
- Building maintenance and development
- Operational efficiency and service delivery

You will lead a skilled site team and work closely with senior leaders, contractors and external agencies to ensure our estates continue to support outstanding outcomes for our pupils and students.

We Are Looking For Someone Who Has:

- Experience leading and developing site services or facilities management teams
- Strong knowledge of estate strategy planning and facilities management
- A comprehensive understanding of Health and Safety legislation and compliance requirements
- Experience maintaining statutory documentation and ensuring estates records are compliant, audit-ready and up to date
- Experience delivering training and induction programmes for site staff
- Proven experience managing buildings, grounds and associated facilities
- Excellent relationship-building skills and the ability to work effectively with a wide range of stakeholders
- A proactive, organised and solution-focused approach
- A commitment to continuous professional development and high-quality service delivery

Why Join New Bridge?

- Work within a highly respected Outstanding specialist provision
- Join a supportive and ambitious Multi Academy Trust
- Make a lasting difference to the lives of children and young people with SEND
- Lead and influence estate developments across multiple sites
- Access excellent professional development opportunities
- Benefit from the Local Government Pension Scheme
- Be part of a values-driven organisation committed to excellence

Please note that all staff are employed by the Trust and may be required to work at any New Bridge Group site.

Safeguarding

New Bridge Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment.

This post is subject to an Enhanced DBS check and satisfactory references.

Application Details

Closing Date: Friday 4th December, 5.00pm
Shortlisting: To be confirmed
Interviews: To be confirmed

For an informal discussion about the role, please contact:

Victoria Taylor
School Business Leader
Email: vtaylor@newbridgegroup.org

Completed application forms should be sent to:

E-mail: recruitment@newbridgegroup.org