

The Trustees are looking to recruit to the post of
Café Supervisor
£19,554 - £21,166 per annum (Full time equivalent)
36 hours 40 minutes per week
Full Year

New Bridge Multi Academy Trust (MAT) presently comprises New Bridge School, New Bridge Learning Centre, Spring Brook Academy, Hollinwood Academy (all situated in Oldham) and Hawthorns School (situated in Audenshaw). Our new AP free school, the Springboard Project opened in September 2019. We support the learning, social and pastoral needs of over 700 young people aged between 4 and 19 years. In addition, we support young adults, and a particularly important strategy with some of these young people is to move them into employment.

As part of this strategy we run a café concession within the First Choice Homes building on Union Street in Oldham town centre. It provides hot and cold food and beverages from 8am to 4pm, Monday to Friday for the staff at First Choice Homes, as well as providing a buffet service to a small number of external organisations.

We are seeking to appoint a Café Supervisor with responsibility for the successful running of the café and to ensure that customers' expectations of food and beverage and customer service are met. This will include cooking and serving orders, ensuring food and equipment stocks are maintained to the required levels on a daily basis to maximise stock and reduce waste; ensuring our legal obligations with regards to food hygiene and environmental health regulations are met (temperature control, cleaning etc.) and taking responsibility for the daily takings. The role also includes the day to day supervision of the catering staff; management of the staff rota and supporting students and job coaches to learn roles and participate in the daily operations of the café.

Applicants must be able to provide evidence of previous experience in the same or a similar environment. A friendly and professional manner with regards to customer service and working as part of a small team is essential. Maintaining the highest standards of cleanliness and food presentation in and around the concession is also essential, as is the ability to work quickly and efficiently especially when demand is at its highest. We will be looking for someone with a food hygiene qualification.

Applicants are welcome to arrange a visit by contacting Daniel Wood on 0161 883 2401 extension 3012.

New Bridge MAT is committed to safeguarding and promoting the welfare of children and applicants must have a commitment to safeguarding young people. This post is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service and references will be sought prior to appointment.

Salary: NJC Points 7-11 = £19,554 - £21,166 per annum (Full time equivalent)

Contracted hours: 36 hours 40 minutes per week (Monday to Friday) Full Year

Based: First Choice Homes, 22 Union Street, Oldham OL1 1BE

Closing Date: Thursday 28th November 2019 (8am)

Interviews: Week commencing 2nd December 2019

Completed application forms should be returned to: hr@newbridgegroup.org